

**Wangka Maya PALC
AGM 2023**

Held on Friday, 2nd February 2024
At Wangka Maya Conference Room

Minute Taker: Chiyoko Kitaura and Alicia Lockyer

Agenda Item 1: Welcome, attendees and apologies

Meeting start: 11am

Attendees:

#	Name	Position	Participation Method
1	Gingin Harry	Director	In Person
2	Milton Chapman	Director	In Person
3	Valda Sesar	Director	In Person
4	Ann Sibosado	Secretary	In Person
5	Harry Taylor	Treasurer	In Person
6	Robyn Churnside	Vice Chairperson	In Person
7	Bruce Booth	Director	In Person
8	Bruce Thomas	Chairperson	In Person
9	Lorraine Injie	Member	In Person
10	Alicia Lockyer	Member	In Person
11	Sandra Clifton	Member	In Person
12	Sandra Agale	Member	In Person
13	Marilyn Clifton	Member	In Person

Staff – Lorraine Injie (member), Alicia Lockyer (member), Chiyoko Kitaura and Sandra Clifton (member)

Visitors – Alfred Barker, Adam Jefferies and Jodie Francis

Apologies:

Sylvia Lockyer, Kerry Churnside and George Pitt

Quorum:

There were enough members for a quorum, the AGM can proceed.

Meeting Opened:

Robyn Churnside (Vice Chairperson) opened the meeting.

Alfred Barker Snr (Kariyarra Traditional Owner) performed the Welcome to Country and spoke about some history of Port Hedland including the Traditional Name - Marapikurrinya.

Ann Sibosado (Secretary) chaired the meeting on behalf of Bruce Thomas (Chairperson).

Harry read out the Agenda for the AGM

Robyn Churnside wanted to add items to the Agenda and introduce documents to WM, the correlation of the American Security Act on Constitution PBC.

Lorraine would like to add to the Agenda the Cultural Centre.

Acknowledgement to members and families that had bad luck/sorry business. 1 minute silence to show and pay respects to all.

Lorraine made a speech to Alicia and wished her farewell, Alicia is moving back to Karratha. Lorraine thanked the Board and Staff for their hard work.

Lorraine will be taking 12 months leave as of February 2024, she has asked Chiyoko to step in and act on her behalf as Acting Manager.

Agenda Item 2: Minutes of Previous Meeting and Matters Arising

Confirmation of Minutes:

Chiyoko Kitaura (staff member) was the minute taker at the previous AGM, Lorraine changed the format of the minutes to ORIC's format.

Harry Taylor read through the previous AGM minutes held on Friday, 20th February 2023.

Matters Arising From the Previous Minutes:

- The date for the previous AGM to be added to the minutes as Saturday, 26th February 2022.
- Change/update the new Directors positions from previous AGM, Vice Chairperson as Robyn Churnside.

Proposed Resolution: That the minutes of the Annual General Meeting held on Friday, 20th February 2023 be accepted.

Moved By: Milton Chapman

Seconded By: Robyn Churnside

Agenda 3: Corporation Reports

Chairpersons Report:

Harry Taylor read out Chairpersons Report on behalf of Bruce Thomas

- Busy year for Wangka Maya
- Various projects for 2022/23 such as the VR (Virtual Reality) project

Managers Report:

Lorraine Injie read her report at the AGM

- **Building Maintenance:** aircons have been playing up in the main building, while the aircons were not working, staff had to work from the Annex and Conference Room for a few months, the aircon broke down a few times in the past 2 years. The reception sliding door was not working for about 12 months. Termites have made their way into the building, there has been termite damage to office areas, desks, walls and the back patio area. All these building maintenance did cost WM a lot of money for the repairs. Had enough money from funding to pay for these repairs
- **Lotterywest Grants:** provided funding for the VR project, the project will help teach languages at schools and turn WM into a learning centre. The VR project will have animation to teach at the schools. (Lorraine showed an example on the display screen). Schools include Marble Bar, Onslow, Yandeyarra and Jigalong. The Marble Bar School has sold digital art work in the VR world. WM will be able to sell their resources and products in the VR world as well.
- **Funding:** WM receives funding from the Government, it was \$400,000 but has gone up to \$600,000. WM might be able to receive funding from the State Government. WM had a meeting in Broome last year in October with other Language Centres and met with Minister Temperman. This year WM and other Language Centres will meet with Premier Roger Cook discuss more about funding the Language Centres.

Lunch Break – 12.30pm

1.15pm return back to AGM

Language Report:

Lorraine read through the Language Report

- VR project is progressing, 8 languages being taught at the schools
- Over 4000 records in the database
- Various language requests has come through, working through the requests

Audit and Financial Report:

Lorraine Injie read through the Financial & Audit Report

- At the end of the financial year WM made a profit of \$18,000 the first time making a profit in 10 years. Previous years we had a deficit due to staff entitlements and payouts.
- Last year business picked up, had extra income coming in from Cultural Awareness Training, selling our products/books and office rentals.
- **Audit Report:** Joel Schriber (Auditor) has declared a clean audit, WM has enough money to keep operating, a good audit makes it good when applying for grants
- **Evaluation of buildings:** WM office site is valued at \$4 million, staff house at 2 Trumpet Way is valued at \$500,000

Proposed Resolution: That the Audit Report be accepted and to use the same Auditor for the next Audit Report 2023-24

Moved By: Harry Taylor

Seconded By: Milton Chapman

Agenda Item 4: New Membership

Proposed Resolution: The Directors convene to a Board ordinary meeting to discuss the new membership applications at 1.40pm

Directors met to discuss the membership application forms.
The following people signed up to apply for WM membership:

Adam Jeffries
Jodie Francis
Alfred Barker Snr

Proposed Resolution: That the Directors resolves to accept new members.

Moved By: Robyn Churnside

Seconded By: Milton Chapman

1.50pm – return back to AGM

Agenda Item 5: Election of Directors

The terms of appointment for the following people expired:

Bruce Thomas
Harry Taylor
Robyn Churnside
Ann Sibosado
Milton Chapman
Bruce Booth
Gingin Harry
Valda Sesar
Beryl Ponce
Vincent Thomas

Nominations:

Adam Jeffries
Harry Taylor
Gingin Harry
Bruce Thomas
Milton Chapman
Bruce Booth
Ann Sibosado
Valda Sesar
Alicia Lockyer
Robyn Churnside
Alfred Barker Snr

Sandra Agale – declined her nomination

All nominee's (except Sandra Agale) that were present accepted their nominations. There are now 11 Directors.

Agenda Item 6: Election of Directors

The new Directors elected the following:

Chairperson – Bruce Thomas

Vice Chairperson – Robyn Churnside

Secretary – Alicia Lockyer

Treasurer – Harry Taylor

Agenda Item 7: Next Meeting

Notices will be sent out for the next Board of Directors Meeting, next meeting within the next few weeks.

Agenda Item 8: Meeting Closed

The AGM was declared closed at 3.10pm

Signed

Chairperson

A handwritten signature in black ink that reads "BRUCE THOMAS". The letters are slightly slanted and written in a casual, cursive-like style.

Bruce Thomas